

**TOWNSHIP OF NORTH BERGEN
DEPARTMENT OF PUBLIC WORKS**

BID DOCUMENTS

PURCHASE OF HP LATEX R530 PRINTER

Submission Date: Tuesday, August 11, 2026 @ 11:00 A.M.



TOWNSHIP OF NORTH BERGEN

4233 KENNEDY BOULEVARD

NORTH BERGEN, N.J. 07047

Tel: 201-392-2040

1.0 NOTICE TO BIDDERS

PURCHASE OF HP LATEX R530 PRINTER

Sealed bids for the purchase of a HP Latex R530 Printer will be received by the Purchasing Agent of the Township of North Bergen, in the County of Hudson, State of New Jersey, at the PURCHASING OFFICE, ROOM B-5, Municipal Building, 4233 Kennedy Boulevard, North Bergen, New Jersey on August 11, 2026, at 11:00AM prevailing time, at which time and place the bids will be opened and read in public.

Specifications may be obtained on the Township of North Bergen's website.

All bids must be enclosed in a sealed envelope bearing the name and address of the bidder and the words **Bid for Purchase of HP Latex R530 Printer**. Bid proposals must be addressed to the Township of North Bergen, 4233 Kennedy Boulevard, North Bergen, New Jersey 07047, Attention: Purchasing Agent. Delivery of bids may be in person, by overnight courier, or by mail. No bids will be accepted if they arrive after the date and time specified above.

Bids for said purchase must be based upon and in strict accordance with the aforesaid specifications.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31, et seq. and N.J.A.C. 17:27.

The Township of North Bergen reserves the right to waive informalities on bids and to reject any and all bids, if deemed in the best interest of the Township to do so.

Carmen M. Borrell
Purchasing Agent

2.0 DEFINITION OF TERMS

- 2.1 "Bid Documents" means all proposal documents requesting bid proposals including the Notice to Bidders, Definitions, Instructions to Bidders, Specifications, Bid Proposal Checklist, Bid Proposal Form, Acknowledgment of Addenda, Affidavit of Non-Collusion, Statement of Ownership Disclosure, Disclosure of Investment Activities in Iran Form, Certification of Non-Involvement in Prohibited Activities in Russia-Belarus, EEO/Affirmative Action Compliance Notice, and addenda (if any).
- 2.2 The term "Bid" and "Proposal" are used interchangeably.
- 2.3 "R530" refers to the HP Latex R530 printer.
- 2.4 "Township" means the Township of North Bergen.

3.0 INSTRUCTIONS TO BIDDERS

3.1 Summary of Project/Services

The Township is seeking bids for the supply, delivery, installation and training for the purchase of a new HP Latex R530 Printer.

3.2 Submission of Bids

3.2.1 Sealed bids shall be received, opened and read by the Township, in accordance with the Notice to Bidders.

3.2.2 Each document required to be submitted by the bidder (see Bid Proposal Checklist, **Schedule 1**) must be properly completed in accordance with these Bid Documents.

3.2.3 Sealed bids forwarded to the Township before the time of opening of bids may be withdrawn upon written application of the bidder. The person withdrawing the bid may be required to produce evidence establishing (s)he is authorized to act for the bidder. Once bids have been opened, they shall remain binding offers for a period of sixty (60) calendar days.

3.2.4 Each bidder shall sign the documents to be submitted, where applicable, as follows:

- For a corporation, by an authorized principal executive officer;
- For a partnership or sole proprietorship, by a general partner or the proprietor respectively; or
- By a duly authorized representative.

3.3 Bid Proposals & the Bid Proposal Form

3.3.1 On the Bid Proposal Form (see **Schedule 2**), the bidder must state the prices offered, written or typed in ink, in words and numbers for each item requested. Any changes, corrections, whiteouts or strikeouts in the bid must be initialed in ink by the person signing the bid.

3.3.2 If the amount shown in words and its equivalent in figures in the Bid Proposal Form do not agree, the written words shall be binding. In the event there is a discrepancy between the unit prices and the extended totals, including any formula, the unit prices shall prevail.

3.3.3 Each bidder shall acknowledge receipt of addenda, if any such addenda have been issued (see **Schedule 3**).

3.3.4 Prices should be quoted without any federal or state taxes as the Township is exempt from such taxes.

3.3.5 Prices shall be net, including any charges for packing, crating, containers, etc. and all transportation charges fully prepaid by the contractor F.O.B. destination, unless otherwise noted, and placement at the locations specified by the Township. No additional charges will be allowed for any transportation costs resulting from partial shipments made at the contractor's convenience when a single shipment is ordered.

3.4 Exceptions to the Bid Documents

Any conditions, limitations, provisos, amendments, or other changes attached or added by the bidder to any of the provisions of these Bid Documents or any changes made by the bidder on the Bid Proposal Form may result in the rejection of the bid.

3.5 Interpretation and Addenda

Prior to the receipt of the bids, no oral interpretation will be made to any potential bidder as to the meaning of the Bid Documents. A request for such an interpretation shall be made in writing, to the Township Purchasing Agent at the address in the Bid Notice, at least seven (7) business days prior to the date fixed for the opening of bids. Every interpretation made will be in the form of an addendum to the Bid Documents and notice of same will be in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-23(c). Failure of the bidder to acknowledge receipt of all addenda shall not relieve the bidder from any obligation.

3.6 Objections to Bid Documents

All potential bidders are advised to examine the Bid Documents carefully. Any potential bidder who wishes to challenge the Bid Documents shall file such challenge in writing with the Township Purchasing Agent, as set forth in the preceding section no less than three (3) business days prior to the opening of the bids. Challenges filed after that time shall be considered void and having no impact on the Township or the award of a contract. N.J.S.A. 40A:11-13.

3.7 Award of Bid

3.7.1 The Township reserves the right to accept or reject any or all bids, to waive identified irregularities and technicalities, and to award in whole or in part to the lowest responsible bidder, if it is in the best interest of the Township to do so.

3.7.2 Should the bidder to whom the contract is awarded fail to enter into the contract, and provide any necessary bonds or documents, the Township may then, at its option, accept the bid of another bidder.

3.8 Documents To Be Submitted with Bid

3.8.1 In addition to the Bid Proposal Form (see **Schedule 2**), the bidder is required to complete and submit the below referenced documents with its bid.

3.8.2 *Bid Proposal Checklist*

The bidder is required to complete Bid Proposal Checklist (see **Schedule 1**) indicating the bidder has submitted the documents referenced therein, and the bidder should submit the checklist with its bid

3.8.3 *Acknowledgement of Addenda*

The bidder is required to complete Acknowledgement of Addenda (see **Schedule 3**), and the bidder should submit it with its bid.

3.8.4 *Affidavit of Non-Collusion*

The affidavit of non-collusion (see **Schedule 4**), shall be completed and submitted with the bid.

3.8.5 *Statement of Ownership of Disclosure*

The Statement of Ownership shall be completed in accordance with N.J.S.A. 52:25- 24.2 (see **Schedule 5**).

3.8.6 *Disclosure Of Investment Activities In Iran*

P.L. 2012, c.25 prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran. The bidder shall complete and submit with its bid the Iran Disclosure form included as **Schedule 6** attached to the Bid Documents.

3.8.7 *Certification of Non-Involvement - Russia or Belarus*

The bidder should submit a Certification of Non-involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, c. 3 (see **Schedule 7**)

3.8.8 *Required Affirmative Action Evidence*

The successful bidder agrees to comply with the requirements of N.J.S.A. 10:5-31, et seq. (P.L. 1975, c. 127 as amended) and N.J.A.C. 17:27-1.1, et seq. The mandatory language and terms as required by N.J.A.C. 17:27-1.1, et seq., which terms are set forth at length in the attached **Schedule 8**, will need to be executed with the purchase order. Prior to the execution of the purchase order, the successful bidder will submit (1) evidence that the bidder is operating under an existing federally approved affirmative action program, (2) a Certificate of Employee Information Report, issued in accordance with N.J.A.C. 17:27-4, or (3) a completed initial Affirmative Action Employee Information Report (Form AA-302). With its bid, the bidder should submit the completed Affirmative Action Compliance Notice, see **Schedule 8**.

3.9 Additional Contract Requirements

The following will be required and will become terms and conditions under the purchase order.

3.9.1 PAYMENT

3.9.1.1 The successful bidder must provide an itemized invoice and signed Purchase Order/Voucher for payment. The department head who receives the material or service will certify the Voucher as being correct. Payment will only be made following the formal approval on the claims list by the Township at its subsequent regular meeting.

3.9.1.2 Acceptance of the final payment by the successful bidder shall be considered as a release in full of all claims against the Township.

3.9.2 *Acquisition, Merger, Sale and/or Transfer of Business, Etc.*

It is understood by all parties that if, during the term of the contract, the contractor disposes of his/her business concern by acquisition, merger, sale and/or transfer or by any means conveys his/her interest(s) to another party, all obligations are transferred to that new party. In this event, the new owner(s) of the business concern will be required to submit all documentation/legal instruments that were required in the original bid/contract. Any change in the controlling ownership of the successful bidder, or where there is a sale of the contract rights and obligations, the Township may terminate the contract upon ten (10) days' written notice.

3.9.3 *Subcontractors*

Unless the Township consents in writing, the successful bidder is barred from subcontracting or assigning any of its obligations under the contract.

3.9.4 *Additions/Deletions of Service*

The Township reserves the right to add and/or delete services to the contract. Should a service requirement be deleted, payment to the successful bidder will be reduced proportionally to the amount of service deleted in accordance with the bid price. Should additional services be required, payment to the successful bidder will be increased proportionally to the amount of service added in accordance with the bid price.

3.9.5 *New Jersey Business Registration Requirements*

Pursuant to N.J.S.A. 52:32-44, the Township ("Contracting Agency") is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act,

(N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

3.9.6 *Retention Of Records*

Pursuant to N.J.A.C. 17:44-2.2 (see also N.J.S.A. 52:15C-14(d)), the contractor shall maintain all documentation related to products, transactions or services under the contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

3.10 *Pay To Play*

Business entities are advised of their responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, § 3) if they received contracts in excess of \$50,000 from public entities in a calendar year.

Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

4.0 SPECIFICATIONS

4.1 The successful bidder shall be required to provide the following:

- One (1) HP Latex R530 Printer
- Delivery to the Township of North Bergen Department of Public Works location at 6100 Tonnelle Avenue, North Bergen, NJ 07047, Attn Sign Shop
- Delivery and installation within 30 days following contract award
- 18 month warranty from installation
- Standard input and output tables
- Roll to roll printing system
- White system
- Set of print heads
- 1X multi-sheet pin maintenance cartridge
- 2X ink collection units
- Power Cords
- User Maintenance Kit
- Initial supply of Inks
- Training, & post training follow up

4.2 The Township will transfer its existing printer, a HP Latex 365, to the successful bidder, and bidders should consider this trade in within their bid.

4.3 Demo models in excellent and new condition are acceptable.

4.4 The bid submitted must include all of the foregoing requirements.

SCHEDULE 1

BID PROPOSAL CHECKLIST – 1 page

Bidder should initial each item indicating that the document has been submitted.

1. _____ Bid Proposal Checklist, **Schedule 1**
2. _____ Bid Proposal Form, see **Schedule 2**
3. _____ Acknowledgement of Addenda, see **Schedule 3**
4. _____ Affidavit of Non-Collusion, see **Schedule 4**
5. _____ Statement of Ownership Disclosure, pursuant to N.J.S.A. 52:25-24.2, see **Schedule 5**
6. _____ Disclosure of Investment Activities in Iran, see **Schedule 6**
7. _____ Certification of Non-Involvement in Prohibited Activities in Russia-Belarus, see **Schedule 7**
8. _____ EEO/Affirmative Action Compliance Notice, see Instructions to Bidders, **Section 3.8.8**, and **Schedule 8**

If awarded the bid, the successful bidder will be required to submit evidence of affirmative action compliance and business registration documentation. Accordingly, bidders may, but are not required to, submit these documents with their bid as well.

_____(seal)
(Contractor)

BY: _____
(Authorized Signature)

(Printed Name)

(Title)

Schedule 2

BID PROPOSAL FORM – 1 page

TO: Township of North Bergen

FROM:

(Contractor)

(Phone Number)

(Facsimile Number)

(Mailing Address)

(Cellular Phone Number)

(e-mail address)

The undersigned hereby agrees to provide complete performance in accordance with the Bid Documents for the prices listed in this Bid Proposal Form. The bidder represents that it has read and understands the Bid Documents and that it has duly considered all information contained therein and as a result of its investigation in the course of submitting its bid. The bidder further represents that it is familiar with, or has reviewed and inspected as the bidder has deemed necessary, the possible locations where work will be required. Moreover, submission of this bid serves as the bidder's representation that if awarded the contract, it will not make any claims for, or have any right to, any concessions or damages because of lack of understanding of the Bid Documents or the work and services required or lack of information concerning same.

Proposed Price for Printer:

Price in words

Price in numbers:

\$ _____

By:

(Contractor) (seal)

(Authorized Signature)

(Printed Name)

(Title)

(Date)

Schedule 3 – Acknowledgment of Addenda, If Any

The bidder states that it has received the following addenda, notices or revisions to the Bid Documents and has given them due consideration in the preparation of its bid, or if applicable, that no such addenda, notices or revisions were received.

Addendum No., Title of Notice or
Title of Revision

Date Received

_____(seal)
(Contractor)

By: _____
(Authorized Signature)

(Printed Name)

(Title)

(Date)

SCHEDULE 8

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE N.J.S.A. 10:5-31 AND N.J.A.C. 17:27 GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All goods, professional service and general service contracts are required to submit evidence of appropriate affirmative action compliance to the Township of North Bergen and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the Township files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Township of North Bergen, prior to the execution of the contract, one of the following documents:

Goods and General Service Vendors

1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Township of North Bergen and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally approved or sanctioned EEO/AA program?

Yes ☐ No ☐

If yes, please submit a copy of such approval.

-OR-

2. A Certificate of Employee Information Report (hereafter "Certificate"), issued in accordance with N.J.A.C 17:27-4 or 4.3 The vendor must provide a copy of the Certificate to the Township of North Bergen as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificate must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval?

Yes ☐ No ☐

If yes, please submit a copy of such certificate.

-OR-

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with \$150.00 Fee and forward a copy of the Form to the Township of North Bergen. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website http://www.state.nj.us/treasury/contract_compliance/.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to the Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods or services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance/).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1. et seq.

SCHEDULE 6 Disclosure of Investment Activities in Iran (Attached)

Disclosure of Investment Activities in Iran

Person or Entity

Part 1: Certification

COMPLETE PART 1 BY CHECKING **EITHER BOX.**

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

The Chapter 25 list must be reviewed prior to completing the below certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.



I certify, pursuant to Public Law 2012, c. 25, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate and precise description of the activities of the person or entity, or a parent entity, subsidiary, or affiliate thereof engaging in investment activities in Iran below and, if more space is needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

I acknowledge that the Township of North Bergen is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Township of North Bergen to notify the Township of North Bergen in writing of any changes to the answers of information contained herein.

I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Township of North Bergen and that the Township of North Bergen at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print)		Title	
Signature		Date	

SCHEDULE 7**Certification of Non-Involvement in Prohibited
Activities in Russia-Belarus**

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c.3), any person or entity (hereinafter "Vendor¹") that seeks to enter into or renew a contract with the Township of North Bergen for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.tres.gov/>. If the Department of Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☐ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

☐ C. I am unable to certify as to "A" above because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary)

Signature of Vendor's Authorized Representative

Date

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN

Vendor's Name

Vendor's Phone Number

Vendor's Address (Street Address)

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

¹ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institution Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

SCHEDULE 5**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: _____

Organization Address: _____

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Township of North Bergen is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Township of North Bergen to notify the Township of North Bergen in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Township of North Bergen to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

SCHEDULE 4
AFFIDAVIT OF NON-COLLUSION

STATE OF NEW JERSEY)
) ss.:
COUNTY OF)

I, _____ residing at _____
in the City/Town/Township/Borough of _____, and State of _____, of full age, being duly sworn according to law upon my oath depose and say:

1. I am the _____ of the firm of _____, the bidder making the bid for the Township of North Bergen project, purchase, services and/or material bid, and I executed the Bid Proposal Form with full authority to do so; and I state that the bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project, purchase and/or material bid, and that all statements contained in the bid and in this Affidavit are true and correct, and made with full knowledge that the Township of North Bergen relies upon the truth of the statements contained in the proposal documents completed and submitted by the bidder, and in the statements contained in this Affidavit, in awarding the contract for the said project, services and/or material bid.

2. I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by _____.

(Signature of Affiant)

Subscribed and sworn to before me
this _____ day of _____, 20__.

(Printed Name)

NOTARY PUBLIC

(Title)