



NORTH BERGEN MUNICIPAL UTILITIES AUTHORITY
6200 TONNELLE AVE, NORTH BERGEN, NJ 07047

EMPLOYMENT APPLICATION

| | | |
|-----------------------------|-----------|-----------|
| Applicant Information: | Date: | |
| Name (Last, First, Middle): | | |
| Address: _____ | | |
| City/Town: | | |
| Phone Work: () | Home: () | Cell: () |

Position applied for: _____

Have you ever applied to the North Bergen MUA before: ___ Yes ___ No

If yes, give date _____

Date you can start: _____ Salary desired: _____

Are you available to work: ___ Full time ___ Part time ___ Shift work ___ Temporary

Are you currently employed: ___ Yes ___ No May we contact you at work: ___ Yes ___ No

May we contact your current employer: ___ Yes ___ No

Are you currently on layoff status and subject to recall: ___ Yes ___ No

Do you possess a current driver's license: ___ Yes ___ No

Do you possess a current commercial driver's license: ___ Yes ___ No

Please list any endorsements:

If you are under eighteen years of age, can you provide proof of eligibility to work: ___ Yes ___ No

Are you legally eligible to work in the United States of America: ___ Yes ___ No

Pursuant to federal law, proof of US citizenship or immigration status will be required if you are hired.

The North Bergen MUA is an Equal Opportunity Employer, and does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, genetic information, citizenship, age, disability, gender identity, or any other protected status under State or federal law.

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments located on the bottom of this page.

| | | |
|--|---------------|------------|
| Employer: | Date started: | Date left: |
| Address: | | |
| Work performed/ responsibilities: | | |
| Starting Salary: | Final Salary: | Job Title: |
| Reason for leaving: | | |
| Supervisor's name: | Phone number: | |
| May we contact for a reference: ___Yes ___No | | |

| | | |
|--|---------------|------------|
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| Address: | | |
| Work performed/ responsibilities: | | |
| Starting Salary: | Final Salary: | Job Title: |
| Reason for leaving: | | |
| Supervisor's name: | Phone number: | |
| May we contact for a reference: ___Yes ___No | | |

| | | |
|--|---------------|------------|
| Employer: | Date started: | Date left: |
| Address: | | |
| Work performed/ responsibilities: | | |
| Starting Salary: | Final Salary: | Job Title: |
| Reason for leaving: | | |
| Supervisor's name: | Phone number: | |
| May we contact for a reference: ___Yes ___No | | |

Education: Provide information on your formal schooling and education. Include secondary and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as Academic, Business, or Trade.

| School: | Years completed: (Circle) | Graduated: (Circle) | Major Field: |
|----------|------------------------------|------------------------|--------------|
| High: | 1 2 3 4 | Yes No | |
| College: | 1 2 3 4 | Yes No | |
| Other: | 1 2 3 4 | Yes No | |

Languages: List any foreign languages you know and indicate your level of proficiency.

| Language: | Speak Some: | Speak Fluently: | Read: | Write: |
|-----------|-------------|-----------------|-------|--------|
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Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments & Additional Information: Is there any additional information about you we should consider?

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

| Name & Address: | Phone Number: | Years Known: |
|-----------------|---------------|--------------|
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Understandings/Authorizations/Releases:

As an applicant for a position with the North Bergen MUA, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be terminated if the North Bergen MUA later discovers that information on this form was incomplete, untrue, or inaccurate.

I give the North Bergen MUA the right to investigate the information I have provided, and the right talk with and obtain information from former employers (except where I have indicated above that they may not be contacted), references, public agencies, licensing authorities, and educational institutions. I give the North Bergen MUA the right to secure additional job-related information about me.

I hereby authorize any and all employers, references, public agencies, licensing authorities, and educational institutions that have information about me to provide such information to the North Bergen MUA.

I release the North Bergen MUA and all employers, references, public agencies, licensing authorities, and educational institutions providing information about me, their employees, representative and agents from all liability for seeking and providing such information.

I understand that the North Bergen MUA requires its employees to be residents of (i.e. domiciled in) the Township of North Bergen.

I understand that the North Bergen MUA is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the North Bergen MUA will make reasonable accommodations as required by federal and New Jersey law. I understand that, if employed, I may resign at any time and that the North Bergen MUA may terminate me at any time in accordance with its established policies and procedures. This application does not constitute an agreement or contract for employment. No representatives of the North Bergen MUA may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. For your application to be considered, you must sign and date below.

Applicant's Signature _____ Date _____