

Township of North Bergen
4233 Kennedy Boulevard
North Bergen, New Jersey 07047

REQUEST FOR QUALIFICATIONS

PLEASE TAKE NOTICE, the Township of North Bergen requests qualifications for the legal service representations set forth below in accordance with the “Fair and Open Process” pursuant to N.J.S.A. 19:44A-20.5, et seq.

- (1) **General Litigation in both State and Federal Courts**
- (2) **Tax Court**
- (3) **Land Use**
- (4) **Bankruptcy Law**
- (5) **Environmental; Law**
- (6) **Bond Law**
- (7) **Landlord/Tenant Law**
- (8) **Labor Law**
- (9) **Administrative Law**
- (10) **Municipal Law**
- (11) **Construction Law**

Responses must be enclosed in a sealed envelope. The service provider must indicate the following on the outside of the envelope: (1) The name and address of the service provider; (2) The service for which the response is submitted, and (3) “**Sealed RFQ Response**”. Responses may be delivered by hand, overnight courier or mail. The envelope containing the response must be submitted to the Township Clerk at the address set forth above, on or before May 6, 2011, at 11:00 A.M. At that time, the responses will be publicly opened and read.

The Township seeks attorneys to perform various types of legal work and all proposals should specify individual area or areas of expertise. All attorneys will be compensated at the rate of \$170.00 per hour. All legal work will be allocated on an as needed basis with no guarantee as to amount. Proposals will be evaluated by the Board of Commissioners on the basis of the following factors:

- 1. Experience and reputation in the field.**
- 2. Knowledge of the Township of North Bergen, and of legal matters concerning the Township, and of the subject matter to be addressed under the area of expertise.**
- 3. Familiarity with courts and administrative tribunals before which Township matters may be brought.**
- 4. Two (2) samples of the attorney's work product prepared within the past 24 months.**
- 5. The amount of resources, including the number of attorneys and staff available to attend to Township matters.**
- 6. Other factors if demonstrated to be in the best interests of the Township of North Bergen**