



Purchasing Department  
SUZANNE TAYLOR  
Purchasing Agent  
Room 211

# TOWNSHIP OF NORTH BERGEN DEPARTMENT OF PUBLIC AFFAIRS

4233 KENNEDY BOULEVARD  
NORTH BERGEN, N.J. 07047

Tel: 201-392-2040  
Fax: 201-392-8358

## NOTICE TO BIDDERS

### FOR SERVICE OR SUPPLIES CONTRACTS

Sealed bids will be received by the Purchasing Agent of the Township of North Bergen, in the County of Hudson, State of New Jersey, at the PURCHASING OFFICE, ROOM 211, Municipal Building, 4233 Kennedy Boulevard, North Bergen, New Jersey on **TUESDAY, JULY 2, 2013 at 11:00 AM** prevailing time at which time and place will be opened and read in public for:

### **NORTH BERGEN TOWNSHIP DEPARTMENT OF PARKS & PUBLIC PROPERTY MAINTENANCE AND REPAIR OF TRANE HVACR UNITS & BUILDING AUTOMATION CONTROL SYSTEMS 2013-2015**

A non-refundable fee of \$50.00 will be required for each set of specifications.

Specifications may be obtained at the Department of Purchasing, Room 211, Municipal Building, 4233 Kennedy Boulevard, North Bergen, N.J. during regular business hours from 9:00 A.M. to 4:00 P.M daily, except Saturdays, Sundays and Holidays.

Bids for said contract must be based upon and in strict accordance with the aforesaid specifications.

Bidders must present a New Jersey Business Registration Certificate prior to the award of the contract if it is not submitted with the bid.

All bids must be stated in words and figures and proposals must be made on the standard proposal form in the manner designated therein and required by specifications.

Bid proposals must be placed in a sealed envelope addressed to the Township of North Bergen, 4233 Kennedy Boulevard, North Bergen, New Jersey 07047, Attention: Purchasing Agent, along with the name of the project marked clearly on the outside of the envelope. Delivery of bid must be in person, Federal Express or Express Mail Service. No bids will be accepted after the date and time specified above.

All bids must be submitted on forms for that purpose to be obtained from Purchasing Agent.

All Contracts will be on standard form contracts which are available for inspection in the Law Department.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

The Township of North Bergen reserves the right to waive informalities on bids and to reject any and all bids, if deemed in the best interest of the Township to do so.