

**TOWNSHIP OF NORTH BERGEN  
4233 Kennedy Boulevard  
North Bergen, NJ 07047**

**REQUEST FOR QUALIFICATIONS  
RFQ # NB2011-12**

PLEASE TAKE NOTICE, the Township of North Bergen requests qualifications for the services set forth below in accordance the "fair and open process" pursuant to N.J.S.A. 19:44A-20.5, et seq.

Request for qualification ("RFQ") responses shall be submitted Robert Pittfield, CFO, Township of North Bergen, 4233 Kennedy Boulevard, North Bergen, NJ, 07047, on or before Wednesday, June 15, 2011 at 11:00 a.m., at which time said responses will be publicly opened and read.

Responses must be enclosed in a sealed envelope. The service provider must indicate the following on the outside of the envelope: (1) the name and address of the service provider; (2) the service for which the response is submitted; and (3) "**Sealed RFQ Response**". Responses may be delivered by hand, overnight courier or mail. The envelope containing the response must be received by the Township by the date and time set forth above. No late responses will be accepted.

Responses should address the Criteria of Services, which follows:

Compensation will be as follows: \$85,000 for annual audit; for additional auditor services: **Partners and Principals at \$165 - \$175 per hour; Manager and Supervisors at \$135 per hour; Senior Staff at \$100 per hour; Staff Assistants at \$75 per hour.**

Responses will be evaluated by the Township of North Bergen on the basis of the following factors:

1. The experience and reputation in the field.
2. Knowledge of the Township of North Bergen, and of matters concerning the Township of North Bergen, and of the subject matter to be addressed under the contract.
3. Availability to attend to Township of North Bergen meetings and other matters as required.
4. Availability of personnel and other resources to provide such services.
5. Other factors if demonstrated to be in the best interests of the Township of North Bergen.

Contract will be awarded based on the most advantageous responses and is for a one (1) year term. The Township of North Bergen reserves the right to reject any or all responses.

By order of the Township of North Bergen.

Robert J. Pittfield, CFO  
Township of North Bergen